

# **GEN INSTRUCTIONS FOR CANDIDATES (EX-OFFRS) FOR COMMISSION IN THE TERRITORIAL ARMY**

## **General**

1. The Territorial Army apart from civilians, give opportunity to ex-offrs a chance to join def forces again and contribute in defense of the nation using their immense experience & trg. Since service in the Territorial Army does not provide a regular career, candidates who have commensurate means of livelihood in their civil life should apply for commission in the Territorial Army.

## **Conditions of Eligibility**

2. A candidate for commission in the Territorial Army must fulfill the conditions mentioned in paragraphs 3 to 10 below.

## **Nationality**

3. Candidate must either be:-

(a) A citizen of India, or

(b) A subject of Nepal or

(c) A person of Indian origin who has migrated from Pakistan, Myanmar, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganika and Zanzibar) with the intention of permanently settling in India.

4. Provided that a candidate belonging to categories 3(b) and 3(c) above shall be a person in whose favour certificate of eligibility has been given by the Government of India.

5. Certificate of eligibility will not, however, be necessary in the case of a candidate who is a Gorkha subject of Nepal :-

(a) Person who migrated to India from Pakistan before the nineteenth day of July, 1948 and has ordinarily been residing in India since then.

(b) Person who migrated to India from Pakistan on or after the nineteenth day of July, 1948 and has got himself/herself registered as a citizen of India under Article 6 of the constitution.

## **Age Limits**

6. Applicants should have attained the age 18 years and not have attained the age of 42 years on the date of application, but the upper age limit may be relaxed at the discretion of the Chief of the Army Staff.

## **Educational Qualifications**

7. A candidate for commission must hold minimum a graduation degree from a recognized university.

### **Physical Fitness**

8. A candidate must be physically fit in all respects and be in medical category S1H1A1P1E1.

### **Submission of Application**

9. Ex-offrs applying for Territorial Army commission will download Application Form (Part-1) from [www.jointerritorialarmy.gov.in](http://www.jointerritorialarmy.gov.in) and will submit filled-in application in their own handwriting to the Territorial Army Directorate, New Delhi (by Indian post only).

### **Documents to be Produced at the Time of Interview**

10. Ex-offrs are required to bring the following documents in original alongwith self attested copies at the time of Interview :-

- (a) Application Form (Part - 2) downloaded from [www.jointerritorialarmy.gov.in](http://www.jointerritorialarmy.gov.in)
- (b) Release Medical Board.
- (c) Release Order/ Certificate.
- (d) All educational qualification certificates (Matric onwards).
- (e) Latest physical fitness certificate from a registered MBBS Doctor.
- (f) Copy of Identity proof with photographs (Voter ID/PAN Card/Passport/Driving license etc).
- (g) Domicile/ Residential Address Proof.
- (h) Certificate for proof of age (Matric/ Senior Secondary mark sheet & certificate for verification of date of birth).
- (j) Service certificate by candidates employed in Central Govt/ Union Territory/ State/Semi Govt/ Private Sector authenticated by Head of Office alongwith No Objection Certificate by the department as per format given at Appendix.
- (k) Self-employed candidates are required to submit an Affidavit on Non-Judicial stamp paper of minimum value duly attested stating nature of employment and annual income alongwith photocopy of PAN card and self certified character certificate.
- (l) Photocopy of PAN Card.
- (k) Photocopy of Adhar Card.

11. Candidates whose names vary in documents should submit copy of Gazette Notification of India/ State showing the correct name or an affidavit duly supported by newspaper cuttings.

12. Candidates will be required to produce all certificates, in original, at the time of document check failing which their candidature will be cancelled.

13. **Procedure for Selection for Ex-Armed Forces Officers (Non-Dept).**

(a) The candidates will be screened by the Army Headquarters Selection Board (ASB) held at Directorate General Territorial Army, New Delhi.

(b) Recommended candidates will undergo Medical Examination at Armed Forces Clinic, New Delhi and Police Verification for final selection.

14. **Training.** Following Training will be applicable to all the candidates: -

(a) Pre-Commission Training as provided in TA Rule 20A amended vide SRO 65 dated 29 Apr 2023. (Candidates shall be commissioned in TA only on successful completion of the said Pre-Commission Training)

(b) Two months' Annual Training Camp (ATC) every year if not continuously embodied for six months in a Training Year (01 Apr to 31 Mar).

15. Any attempt on the part of the candidate, directly or indirectly, to enlist support for their selection or to suppress material information while filling the application form or otherwise, will disqualify them for the grant of commission.

**Promotion Examination**

16. All officer of Non-Departmental Territorial Army Officers are required to pass Part A, B, C & D Promotion Examination within the time limit as laid down for promotion examination, failing which their commissions are liable to be terminated and for late passing of promotion examination, penalty of loss of seniority will be imposed. Promotion Exam Part 'A' and Part 'B' are required to be passed for promotion to rank of Major and Promotion Exam 'C' and 'D' are required to be passed for promotion to the rank of Lieutenant Colonel). Ex offrs who already passed promotion exam in previous service not required to pass the same (supporting docu reqd to produce).

**Pay and Allowances**

17. Officers of the Territorial Army will receive Pay and Allowance on embodiment for training / military service at rates similar to those admissible to Regular Army Officers.

**Leave**

18. Officers of the Territorial Army will be entitled leave on embodiment for training/ military service as applicable vide existing rules.

**Discipline**

19. Officers of the Territorial Army when embodied for any purpose, are subject to the Army Act and to the Rules and Regulations of the Regular Army read in conjunction with the Territorial Army Regulations. They are also expected to conform to the customs and traditions of the service.

**Medical Treatment**

20. Officers, when suffering from an injury or disease whilst on training / military service will be entitled to free medical treatment as in the Regular Army.

### **Substantive Promotion**

21. The date of commission for offrs directly reporting to the unit will be the date of reporting. However, for the candidates undergoing Pre-Commission Trg, the date of commission will be the date of successful completion of the said trg. Promotions upto rank of Lieutenant Colonel will be by time scale subject to fulfilling laid down criteria. Promotion to the rank of Colonel and Brigadier will be by selection grade. The following service limits have been laid down for substantive promotion to higher ranks :-

- |     |                           |   |  |
|-----|---------------------------|---|--|
| (a) | Lieutenant                | : | Commission is granted in the rank of Lieutenant. |
| (b) | Captain                   | : | 04 years of Commissioned Service.                |
| (c) | Major                     | : | 08 years of Commissioned Service.                |
| (d) | Lieutenant Colonel        | : | 15 years of Commissioned Service.                |
| (e) | (i) Colonel               | : | By Selection Grade.                              |
|     | (ii) Colonel (Time Scale) | : | 28 years of Commissioned Service.                |
| (f) | Brigadier                 | : | By Selection Grade.                              |

**Note :-** Previous full pay commissioned service in the Regular Army, Navy and Air Force counts towards the above periods.

### **Permanent Staff Appointments**

22. A limited number of permanent staff appointments in Territorial Army units with a tenure which may be extended to a maximum period of five years may be offered to Territorial Army Officers who possess the necessary experience and qualifications.

### **Pensionary Benefits**

23. Territorial Army Officers are eligible to terminal gratuity on retirement provided they have completed minimum of 4 years of aggregate embodied service. Disability family pensions are also admissible to them under certain conditions.

### **Retirement**

24. Territorial Army Officers are compulsorily retired as follows:-

- |     |                    |   |  |
|-----|--------------------|---|--|
| (a) | Major and below    | : | 54 years of age.   |
| (b) | Lieutenant Colonel | : | 56 years or 04 years tenure in present rank whichever is earlier but not before 54 years of age. |
| (c) | Brigadier          | : | 58 years or 04 years tenure in present rank whichever is earlier but not before 56 years of age. |

**Discharge**

25. A Territorial Army Officer is liable to be discharged, dismissed or removed from service in the same manner as Regular Army Officer and/or in accordance with the Territorial Army rules/ orders in force.

**Liability for Service**

26. Officers of the Territorial Army are, under the Territorial Army Act liable to embodiment for military service with their units or with the Regular Army in accordance with Rules and Regulations as prescribed from time to time. However, they will not be required to serve beyond the limits of India, save under a general or special order of the Government of India.

27. All terms and conditions of service will be applicable in accordance with the Territorial Army Regulations and / or rules/ orders in force from time to time.

**IMPORTANT INSTRUCTIONS FOR FILLING THE APPLICATION FORM**

28. Candidate must read instructions carefully and fill in the application form only if they are eligible in all respects.

29. The application form must be completed in the candidate's own handwriting and all answers should be given fully in words and not by dashes or dots.

30. Candidates are warned that they should not furnish any false particulars nor suppress any material information while filling the application form. If they do so, their application will be rejected summarily or if it is found out later, they are liable to be removed/discharged from the Territorial Army.

31. The candidates should write their name in full in block letters. They should not use any initials for their name. The spellings of the name should tally with those of their signature at the end of the application form and with that given in each of their educational or other certificates. In case there is any discrepancy in the spellings of their name, they should furnish an affidavit duly signed by a first class magistrate to the effect that they are generally known by the name given in this application for commission in the Territorial Army and that the educational certificate ..... (mentioned No. examination and year) issued by ..... (mention the education authority concerned) in the name of ..... (give the names shown in the certificate actually pertains to them).